

## **Registration of an association for Landowners**

### **To Register an Association under the *Charitable Act* in the Solomon Islands**

#### Steps for registering an association:

1. Landowners to hold a meeting to incorporate an association
2. Nomination of trustees: Trustees to be more than 3 and less than 5
3. Drafting the constitution of the association
4. Take draft constitution to Registrar of Titles Office for checking
5. Get registration form at the Registrar General's Office
6. Fill in the form, including:
  - a) The date the meeting was held to set up the association
  - b) State what form of voting/nomination was done in the meeting (eg. Showing of hands etc)
  - c) Summary of the whole objective or aims of the association also to be included (note that the objectives will be in the constitution)
  - d) List the name of trustees (more than 3 and less than 5)
  - e) Show the common seal by drawing it, or if the common seal is ready by then, stamp against the space for it.
7. Finalise the constitution
8. Sign the constitution by trustees. Note that all trustees also to initial at the bottom of every pages.

***For landowner groups wishing to do environmental or conservation work on their land, the LALSU at the PSO is available to advise on the formation of associations, preparation of constitutions etc.***